

İSTİNYE YÖNETİM HİZMETLERİ VE TİCARET A.Ş.

APPLICATION FORM

GENERAL EXPLANATIONS

Personal data holders defined as the person concerned (It will be referred to as "Applicant Owner") in Law No. 6698 on Protection of Personal Data ("the KVK Law") have been granted the right to a number of requests for the processing of their personal data in the 11th Article of the KVK Law.

According to the first paragraph of Article 13 of the KDK Law; the applications to be made in relation to these rights to our Company which is responsible for data should be informed in writing or by other means determined by the Protection of Personal Data Board ("the Board").

Applicants to our Company as "written" in this frame should be submitted by taking the output of this form by copying it into a word document as follows;

- By personally applying,
- Through notary public,
- Signed by the applicant with the "secure electronic signature" defined in the Electronic Signature Law No. 5070 and sent to the registered e-mail address of the Company

In this frame, applicants will be able to send their "written" applications by taking output of this form and transmit it to our Company

Application Method	Address of Application	Information to be Submitted in Application Submission
By personally applying (The applicant comes in person and applies with a document certifying his / her identity)	Katar Cad. No:11 İstinyePark Alışveriş Merkezi Yönetim Ofisi İstinye, Sarıyer, İstanbul	"Request for information in the scope of Protection of Personal Data" shall be written on the envelope.
Through notary public	Katar Cad. No:11 İstinyePark Alışveriş Merkezi Yönetim Ofisi İstinye, Sarıyer, İstanbul	"Request for information in the scope of Protection of Personal Data" shall be written in the notification envelope.
Signed by the applicant with the "secure electronic signature"	istinyeyonetim@hs02.kep.tr	In the subject section of the e-mail, "Information Request for Protection of Personal Data" shall be written.

In addition, after the other methods to be determined by the Board are announced, how these applications will be obtained through these methods will be announced by our Company.

We shall respond your applications within thirty days from the date on which your request has been received by us in accordance with the second paragraph of Article 13 of the KVK Law. Our responses shall be made in written or through electronic media in accordance with the provisions of Article 13 of the related KVK Law.

A. Applicant Contact Information:

Name:	
Surname:	
Identification number:	
Telephone Number:	
E -mail: <i>(We will be able to respond to you faster if you specify.)</i>	
Address:	

B. Please indicate your relationship with our Company. *(Customer, business partner, employee candidate, former employee, third party company employee, shareholder etc.)*

<input type="checkbox"/> Customer <input type="checkbox"/> Visitor	<input type="checkbox"/> Business Partner <input type="checkbox"/> Other:
The unit which you are in contact with in our company:	
Subject:	

<input type="checkbox"/> Former Employee <i>Working</i> <i>Years</i> <input type="checkbox"/> Other	<input type="checkbox"/> Job Application / I shared my cv <i>Date</i> :..... <input type="checkbox"/> Employee of Third Person Company <i>Please specify the company and position information you are working with.....</i> ...
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